



Canadian International School Teacher Code of Conduct (Distance Learning 2026)

Professional Practice

- Deliver all scheduled lessons in alignment with the school timetable
- Be present, punctual, and prepared for all lessons
- Maintain a professional standard of communication, language, and appearance at all times
- Use only approved school platforms for teaching and communication

Teaching and Engagement

- Deliver structured, interactive lessons with regular student engagement
- Clearly communicate learning objectives, instructions, and expectations
- Provide a balance of synchronous (live) and asynchronous (independent) learning
- Record lessons and make them available to students

Attendance and Monitoring

- Take attendance for every scheduled lesson
- Recognize attendance through participation in live lessons or engagement through submitted work and online activity
- Follow up on student absence within the school day
- Monitor student engagement and participation consistently

Teacher Absence Expectations

- In the event of an absence, teachers must ensure continuity of learning by providing asynchronous recorded lessons and/or clearly structured learning tasks for students
- Teachers are expected to notify HR and their direct supervisor at least one hour prior to any missed lesson, where possible
- All absence-related plans must ensure that students continue to have access to learning and clear instructions

Student Support and Wellbeing

- Conduct regular student check-ins, including weekly check-ins for all students
- Provide additional support for students identified as at-risk
- Maintain availability during independent learning time to support students



Safeguarding and Student Protection

- Follow all ADEK Student Protection requirements
- Ensure all interactions are appropriate, transparent, and professional
- Conduct 1:1 sessions with appropriate safeguarding measures in place
- Do not record 1:1 sessions without explicit parental consent
- Report any concerns using the appropriate Student Protection / Concerns and Referral process

Reporting and Accountability

- Contribute to weekly Student Welfare reporting and At-Risk student monitoring
- Cooperate with leadership monitoring of lessons (live or recorded)